

26. januar 2021

Resident information

Renovation of drainpipes and drains in apartments

The drainpipes in the property will be renovated and the project will start January 15. As a resident of the property, you will be affected by this process. Therefore, please read this information letter and follow the instructions described here.

KEY TO YOUR HOME

- You will receive an envelope in your mailbox. On the envelope, clearly write your name and apartment number. Thereafter, please hand in the envelope at the housekeeper's office. If your key already is at the housekeeper's office, you must still hand in the power of attorney.
- The keys can be picked up from the housekeeper after the work is finished.
- If your home is not accessible during the notified period, we will need to request a locksmith at your expense.

USE OF WATER, TOILET AND DRAINAGE while working in the apartments

- Drains in the apartments may NOT be used while work is in progress og before work has been reported finished by Greenpipe.
 - There will be set up warning signs at the kitchen sink and drains when these are not to be used.
 - Unauthorized use of drains will result in damage that requires repeated work and repair, which will result in additional costs for the owners' association and which will be charged to the owner of the apartment.
 - **DO NOT POUR FAT, OIL OR OTHER SIMILAR LIQUIDS IN THE DRAINS DURING THE WORK IN YOUR APARTMENT. WE WILL NOTIFY YOU WHEN YOU CAN USE THE DRAINS AGAIN.**
 - A mobile bathroom will be set up in front of the property which you can use freely for the 4 days while the work is in progress.

- If you have difficulty walking or for some other reason cannot use the mobile bathroom, it is possible to have a dry toilet installed, which will be emptied every day. The price of daily emptying and cleaning is 200 kr. Paid by you as a resident. The amount must be paid before the start of the work. If you want to order the dry toilet, please send a mail to mr@greenpipe.dk

WORK IN YOUR APARTMENT

- It is assumed that we have free access to your home, cf. the schedule in the period 07:30 - 17:30.
- Regarding the timeschedule we are starting the work in your apartment Thursday. Work on Thursdays is only covering your floors, so that we are ready to work on the drainpipes Monday morning.
- Your floors will be covered up to the kitchen and bathroom while we work.
- The work will take place in the bathrooms and kitchens.
- Please make sure that the access hedge that is typically located in the kitchen is dismantled, if possible. If you do not have the opportunity to do so, we will take care of it when we arrive at your apartment.
- Please make sure that we can work in these areas without hindrance, so that there is no damage to furniture or other objects.
- We dismantle your toilet, the drain from the sink in the bathroom and the drain from the sink in the kitchen, and you cannot use the water while we are working.
- If you have a cabinet mounted above the floordrain, then you have to dismantle it before we start the work. If you want us to dismantle and mount the cabinet, the price is 1.200 kr. There is no plumbingwork included in the price.

COVID 19 – Preventive measures

- Our employees are tested (express test) in the office every Monday morning at 6.15 by Pentabase. We receive a response within 2 hours and if any employees are infected, they will be sent home immediately, so there is no risk of infection on your property.
- We follow the authorities' recommendations regarding hygiene, including hand hygiene.
- Employees with flu symptoms or with family members that have flu symptoms are asked to stay home and be tested for COVID 19.

- The project manager keeps a proper distance from employees and complies with hygiene requirements.
- If a resident is aware of that he/she has symptoms or is found to be infected with the COVID 19 virus, it is the resident's responsibility to inform us so that we can take the necessary precautions.
- If a resident is found to be infected with COVID 19, it is possible to stop working in the apartment within 1 hour. This will not delay the overall project.
- We wear masks and work with gloves which are changed every time we enter a new apartment.
- We install hand sanitizer in the stairwell on each floor.
- We disinfect surfaces in the bathroom and kitchen after all work is done.
- We ask residents to stay in another room than where we work.
- The surfaces of the established bathroom trolley are disinfected every day.
- If a resident cannot or will not use the bathing trolley, we provide a dry toilet which is emptied every day. A bucket is placed under the kitchen drain so that the resident can use water in smaller quantities which must then be emptied. The bucket you have to empty yourself down in the basement or in the bathroom trolley.
- All our initiatives are evaluated in connection with the governments changes of risk level regarding COVID 19.

SCHEDULE OF WORK

- Work in the apartments will follow the attached schedule, and if necessary, additional information will be posted in the stairwells and in your mailbox during the execution of the project.
- Work in your apartment is expected to last 4 days.
- Approx. 1 week before the start of the project, we will have to enter your apartment to see if there are any special conditions will have to consider. You will receive further information about when the inspection will take place.
- We work Monday to Thursday between 7: 30– 17:30. We don't work on fridays.
- Situations may arise where it may be necessary to extend working hours to after 18:00 or the schedule must be changed. In such situations, you will receive information about this as soon as possible.

INFORMATION MEETING BEFORE PROJECT START-UP IN YOUR APARTMENT

- The week before the project starts in your apartment, an information meeting will be held in the party room in the basement. At the meeting you will have the opportunity to ask questions about the project. You will be notified when the information meeting will be held.
- The weekend the work starts in your apartment, there will be a informationmeeting in the party room in the basement. At the meeting you have the opportunity to ask questions. The meeting will be held in person if the authorities allow it and in Teams. You have to update your mailadress aat Drejøgårdens homepage (<http://drejoegaarden.dk>).
- There are planned following informationmeetings:
 - Nr. 26 A. The Informationmeeting is held Wednesday d. 10/2 kl. 17.00
 - Nr. 26 F. The Informationmeeting is held Wednesday d. 10/2 kl. 18.00
 - Nr. 28. The Informationmeeting is held Wednesday d. 10/2 kl. 19.00.
 - Nr. 26 B. The Informationmeeting is held Wednesday d. 17/3 kl. 18.00.
 - Nr. 26 C. The Informationmeeting is held Wednesday d. 21/4 kl. 18.00.
 - Nr. 26 D. The Informationmeeting is held Wednesday d. 26/5 kl. 18.00.
 - Nr. 26 E. The Informationmeeting is held Wednesday d. 30/6 kl. 18.00.

CONTACT GREENPIPE A/S

Projectmanager: Thomas Mariager
Tlf: 26 21 92 70
Mail: tm@greenpipe.dk